



Caerleon Comprehensive School Ysgol Gyfun Caerllion

Maximising Potential | Sicrhewch Ragoriaeth

Sixth Form Student Learning Contract 2020-2021

The Student Learning Contract is intended to give students a clear understanding of what they can expect from Caerleon School Sixth Form and what will be expected of them in return. This contract lays out our expectations of you as a student in Caerleon Sixth Form. Please read and consider it carefully. As a member of the Sixth Form, you are expected to fully uphold each of the responsibilities shown and to accept that sanctions will be imposed if you are not meeting these guidelines. You also understand that the teaching staff will reference this contract if you are not meeting these guidelines.

Failure to meet our expectations outlined, could lead to a review and ultimately a retraction of your place in Caerleon Sixth Form

Academic Commitment

- I will Commit myself to the study of a minimum of two academic subjects and the Welsh Baccalaureate qualification.
- I agree to complete all work to the required standard by the set deadlines.
- I will work with determination to fulfil my potential.
- I understand that I need to take responsibility for my own learning both within and beyond the classroom.
- I Understand that A-Levels are significantly more difficult than GCSE and will require much more effort and independent study to be successful.
- I commit to use private study time effectively within school and complete at least 2 hours of independent study each week within free periods.
- I will Complete at least 3 hours of independent study per subject each week.
- I understand that to be successful I must be organised and prepared for lessons.
- I understand that I need to attend all tutorial and enrichment sessions that are there to support my learning and my wider knowledge.
- I accept that if these academic standards are not met then sanctions and interventions will be implemented.

Enrolment to Year 12

- I understand that I will be only able to study 4 A level subjects plus WBQ if I have obtained 7A* grades at GCSE.
- I understand that I will not be able to study certain subjects if I do not meet the individual entry requirements for each subject. (These can be viewed on the Post 16 section of the website)

Deadlines

- I recognise that deadlines are set by teachers and it is crucial that these are met.
- I Understand that teachers have many classes and deadlines are often set by staff to organise their workload. I accept that if work is submitted late that the teacher may not mark that work or could delay marking that work.
- Recognise that work handed in late may not be returned for improvements.
- If you know that you are unlikely to meet a deadline for a valid reason please contact the member of staff prior to the deadline by email to apologise and explain the situation.

Welsh Bacallaureate

- I recognise, accept and understand that Caerleon School has fully committed to the Welsh Government and Newport Schools full adoption of the Welsh Bacallaureate Qualification.
- I fully understand that I have chosen to enrol into Caerleon Sixth Form and this means I **cannot** opt out of studying this qualification at any point during the 2 years. It is a requirement of my enrollment that I study the WBQ to its conclusions and that it is the policy of the school, LEA and Welsh Government that **ALL** students attempt to complete the course.

Behaviour and Conduct

- I recognise that I am a role model as a senior member of the school community and I will model the highest standards of behaviour at all times.
- I will respect the authority of my teachers and other staff, communicating in a polite and appropriate manner. This includes electronic communication such as email as well as verbal communication.
- I will demonstrate excellence in the way I take the responsibility of an independent learner so others will follow my example.
- I will take responsibility to challenge the poor behaviour of others e.g. by leading on the buses.
- I will adhere to all aspects of the 6th form Behaviour for Learning Policy, alongside the whole school policy and accept sanctions that will be imposed if these high standards are not met.
- I accept that the 6th form referral system will be used to sanction and improve poor behaviour.

Attendance

- I will aim to achieve 100% attendance.
- I will arrive by 9 am and will be in the appropriate place when my lessons start.
- I will achieve 100% punctuality to all lessons and activities.
- I will provide parental authorisation for all absences and accept that if my lesson attendance falls below 85% I may not be entered for external examinations.
- I understand that even if I have one lesson scheduled in a day that I must come into school for that lesson and that I cannot use that as an excuse for non-attendance.
- It is not appropriate to book activities that could be followed in out of school time e.g. driving lessons

Staff absence

- I understand that occasionally staff might be absent from a lesson for a number of reasons and that it is my responsibility to work independently in that time and to do so with maturity when this happens.
- I understand that in Sixth Form cover teachers are not available to supervise lessons as I am now mature enough to organise myself to complete work.
- I recognise that if it is a planned absence e.g. my teacher is on a course or school trip that I will have work provided for me and I will have been instructed by my teacher where and when to complete this work.
- I recognise that absences may be unplanned e.g. Teacher Illness. Where this is the case I will always check my subject Google Classroom for work. If none has been left I understand that I should use that time productively.
- I understand that the school will try and inform us via Google Classroom if a teacher is absent but accept that this may not always be possible and that sometimes I will have traveled to school and my lessons are not running. I will use this time in school productively or return home to use that time.

Uniform

- I recognise that I have personally decided to join a 6th form that insists on full uniform being worn and that I commit to wearing full uniform at all times.
- I will follow all of the requirements of the Sixth Form dress code (please see separate dress code in BFL policy and on the website) and understand that I am a role model for younger peers.
- If I am dressed inappropriately, I understand that I will be sent home to change and that this will have an impact on my progress.

- I commit to wearing a blazer and recognise that a cardigan or jumper is not a substitute for my blazer. If I regularly refuse to wear my blazer to school I understand that I will be told not to attend school until this is remedied.
- I understand that carrying my blazer in my bag is not an acceptable alternative to wearing it and that if I continue to avoid wearing my blazer I will be told to not attend school until this is remedied.

School Environment

- I will respect the school buildings and environment and actively work to enhance their quality by caring for the accommodation provided.
- I will keep all areas clean and tidy, all rubbish to be cleared away and any damages to be reported.
- I understand that CCTV is in place in the common room and around the school and it will be checked if areas are left full of litter etc. I am fully aware that cleanliness is more important than ever due to the Coronavirus and will endeavour to keep the school as clean and tidy as I possibly can.
- I understand that I am not to move the tables in the common room as they are set up for social distancing and studying in mind and that if they are moved the CCTV will be checked and the culprits will be sanctioned.
- I agree that if I sit in a chair in the common room I will not restack it so that it will be cleaned and sanitised at the end of the day.

Personal Responsibility

- I will be sensitive to the needs of others and not just my own.
- I understand and fully support that any acts of bullying, in any form (cyber, verbal etc.) will be dealt with stringently.
- I will give to the school community in mentoring and initiatives that help improve the lives of others. I will give beyond the school community in volunteering and community service. This will link to my WBQ and will significantly enhance my future applications.
- I will help create an aspirational culture within and beyond the Sixth Form environment.
- I will drive safely when arriving and leaving the school especially in Cold Bath Road.

Digital Responsibility

- I Recognise that due to the ongoing threat of covid 19 the use of digital technology will be crucial to my success.
- I Commit to joining **ALL** Google Classrooms assigned by the sixth form team and subject teachers.
- I Commit to checking and using these Google Classrooms regularly during school hours and when working from home.
- I Commit to accessing and checking school emails on a **daily basis** and responding to emails in a timely manner.
- If I have a compatible smartphone I agree to install the Gmail App and have notifications turned on during working hours. (*WiFi is available to all 6th form students throughout the school*).
- When emailing staff I agree to be **polite, courteous** and **professional** at all times - including using appropriate **greetings** and **pleasantries** when finishing emails. I understand that professional work based Email is not snapchat or texting. (*See advice [here](#).*)
- I agree to speak to my mentor if I am having issues with access to digital devices or Wifi.
- I Understand that if I do not regularly check my emails and Google Classroom posts then I am risking missing out on vital information that could hinder my progress and future career applications.
- I understand that the excuse 'I did not see the email' will not be accepted if I miss vital information.
- I understand that it is inappropriate to post derogatory comments or criticisms of the school online and that I will speak directly to the school if I have an issue or complaint to raise.

Online Pastoral & Enrichment Programme

- I accept that the pastoral programme is **not** an optional part of my studies in the Sixth Form.
- I understand that in the Sixth Form I need support and teaching outside of my academic lessons e.g. Careers, study skills, organisational skills, application support such as UCAS.
- I agree to fully follow the online pastoral programme and complete work set online and to attend online sessions that are part of my timetable. Failure to do so will result in sanctions being imposed on me. (*The programme has been placed online this year due to Covid 19 restrictions*).

Mentor Programme

- I am aware that there will be no formal form tutor periods for 6th form students. Instead I will be allocated a mentor who will support me throughout my time in Caerleon.
- I will commit to meeting with my mentor if I have booked an appointment with them. These will take place during form time 8:45 to 9:00. Failure to attend without good cause will be regarded as truancy and it will go on my record.
- I agree to inform my mentor by school email if I know I cannot attend the scheduled appointment. There must be a valid reason for me to change my appointment e.g. Medical appointment

Entrance requirements to Year 13

- To progress to year 13, I understand that I must meet the minimum criteria for entry into Year 13.
- I am aware and fully understand that the minimum requirement is at least an E grade at AS level in 2 subjects. This will allow me to continue to study these 2 subjects with Welsh Baccalaureate in year 13. *(Note Welsh Baccalaureate is a 2 year course and there is NO AS grade).*
- I fully understand that a U grade in any subject at AS will mean that I am not eligible to study that subject in year 13.
- I understand that special consideration is given before exams and when results are calculated. I will always apply for special consideration before my exams and not on results day. I recognise that I cannot apply special consideration after I have sat my exams.
- I am aware that if I am not eligible to return to year 13 due to my AS results I will be given counselling and advice to help seek alternative options.

Under this agreement Caerleon School Sixth Form will provide:

- An Individual Learning Pathway document and plan that meets your needs.
- Quality teaching in the curriculum subjects on offer.
- A friendly, caring and supportive environment.
- A mentor and pastoral team who monitors your academic progress and provides guidance.
- Access to the schools wellbeing team including a dedicated Head of Year and the support of a mentor.
- A student development programme suited to your needs including access to impartial careers advice and guidance.
- The opportunity to take part in leisure and extra-curricular activities.
- A rewards programme to celebrate your success.

By signing this document I accept and agree to adhere to the terms and conditions of ALL points in this Student Learning Contract and accept the consequences and sanctions outlined in the BFL policy if I do not meet these standards.

As a parent I accept the terms and conditions in this contract and will support the decisions of the school when my child is in breach of this contract. There may be occasions when the school needs to share information about students, such as name, date of birth, subjects studied etc. with other educational establishments (for example when booking educational visits).

Student Name: _____

Signed: _____ (Student)

Parent Name: : _____

Signed: _____ (Parent/Carer)

Date: _____